

## Middle School Report Card viewing instructions

**Step One:** Log onto Powerschool - [Parent Portal](#). Please note: a report card cannot be viewed in the app. You can still view and print from a mobile device, if you log in using the browser but **NOT** the APP.

>>If you have forgotten your password, please call the office to reset it.  
403-556-4038 or email [Sarah Paulsen](#) .

**Step Two:** Navigate to the “Report Card” tab:



**Step Three:** Click on “View Report Card”:

### Online Report Cards

Term	Preview Report Card
Term 1	View Report Card
Term 2	Online report cards are not currently available for this term.
Term 3	Online report cards are not currently available for this term.

**Step Four:** View and Print Report Cards. Please note: these need to be printed BEFORE July, if you want to save a hard copy.